

Geology 2010-Topical Minicourse in Geology

- 1. To full the requirements for this course, the student must write a paper.**
- 2. During the first week of the semester in which the student is enrolled, the student should contact the instructor and set up time to meet with the instructor. Print out these instructions and bring two copies of them with you to that meeting. At that meeting the student and the instructor will agree on a topic for the paper and discuss the format of the paper. Since this is a Topical Minicourse in Geology the topic should have something to do with geology.**

Topic of paper as agreed to by both the student and the instructor is:

The topic can be changed if both the student and instructor agree.

- 3. Within 2 weeks of deciding upon a topic, the student will send to the instructor by email an outline of the paper. The instructor will review the outline and let the student know if the material is not enough, too much, or just right.**

- 4. The paper will be typed, 12 font, New Times Roman.**

5. Format

- a. Title Page**
- b. Table of Contents**
- c. List of Figures] may be on same page if not too many of each**
- d. List of Tables]**
- e. Abstract (single spaced, ~3/4 page)**
- f. Text (double-spaced, make sure figures and tables are mentioned in text before they are included in text), 10-15 pages total length of text**
- g. References cited (50% or less from Web pages)**
- h. No footnotes**

- 6. Two copies of paper are due Noon, Monday, _____.**

- a. Also turn in copies of references**
- b. Will give time for instructor to look over and return to student for corrections before re-submitting if necessary**
- c. Will help eliminate rush of activities at end of semester**

- 7. During the semester the student will contact the instructor every 2 to 3 weeks reporting progress on the paper**

Student signature

Instructor signature