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Print Name

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T-Number

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Sport or Role (if applicable)

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Cell Phone Number

I acknowledge that I have read and understand the 2022-2023 Book Policy below. Further, I believe that I am entitled to receive books from the Tennessee Tech Department of Athletics Academic Advising Office because I am: 1. on an athletic book scholarship for academic year 2022-2023; 2. a non-intercollegiate varsity student-athlete who is authorized to receive books off-the-shelf due to my status as a cheerleader, dance team member, sport manager, or member of the coaching staff; or 3. associated with the Department of Athletics or Athletics Academic Advising Office in some capacity that provides me the privilege of receiving available books off-the-shelf.

By signing or initialing the book checkout receipt, I confirm that I have reviewed each item received and documented receipt of those items by signatures or initials and date. That checkout document will serve as the basis for determining any liability upon return or non-return of books at the end of the semester. I understand that it is my responsibility to verify the checkout document upon issuance and return of all books and materials for which I have signed. **All disputes and charges will be adjudicated based upon the checkout document, so it is my responsibility to ensure its accuracy.**

### **2022-2023 Book Policy**

Books are due back in good condition (i.e., a condition such that the books can be reissued, as determined by the Assistant Director of Athletics for Academics) by the end of Finals Week of the semester in which they were issued to you. If any books are not returned by the end of Finals Week or are not returned in good condition, your head coach will be informed ***within the next week***. If the head coach's efforts to have you return or replace the books ***no later than two weeks from the end of the semester***, your student account will be debited the replacement value of the books. If Athletics incurs any charges or fees due to late rental returns, or damaged books, the student-athlete's account will be charged to reflect those fees.

(For non-student-athletes, we will notify you via e-mail that books are overdue. If efforts to have you return or replace the books ***no later than two weeks from the end of the semester*** your student account will be debited the replacement value of the books.)

I have read and understand the 2022-2023 Book Policy and my responsibilities as summarized above.

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Signature

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Date