## **Musts for the First Week of Class**

- 1. Attend ALL classes. Be on time. Sit up front. Ask questions and participate.
  - Make a good first impression. No food or drink. Silence your phone off.
- 2. Bring a notebook and take notes as if you will be tested on the information later.
- 3. **Study the syllabus**. (It could be available on iLearn Step 6.) Highlight parts that you don't understand and ask the professor questions as soon as possible. **Note assignment due dates in your planner**. Understand the course absence policy, especially if you will be in-season.
- 4. Write down the professor's name, telephone number, e-mail address, and office hours.
- 5. If possible, get the name, phone number, and e-mail address of one other student in each class.
- 6. If there is an online component to a course (like iLearn), make sure you access, review it and check your TTU e-mail, before your next class. Knowing how to access and use iLearn during Week 1 is an essential university success skill to avoid falling behind
- 7. Make a list of textbooks and course materials. Bring these to your next class.

## If you are in the WIN program, share this with your academic coach at your first meeting.

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Class	Day Time Room	Professor	Professor's Contact Info & Office Hours	Name of Another Student in Class	Student Contact Information