Musts for the First Week of Class

1. **Attend ALL classes. Be on time. Sit up front.** Ask questions and participate.

- **Make a good first impression.** No food or drink. Turn your smart phone off.

1. **Bring a notebook** and take notes as if you will be tested on the information later.
2. **Study the syllabus**. (It could be available on iLearn – Step 6.) Highlight parts that you don’t understand and ask the professor questions as soon as possible. **Note assignment due dates in your planner**. Understand the course absence policy, especially if you will be in-season.
3. Write down the professor’s name, telephone number, e-mail address, and office hours.
4. If possible, get the name, phone number, and e-mail address of one other student in each class.
5. **If there is an online component to a course (like iLearn), make sure you access, review it and check your TTU e-mail, before your next class.** **Knowing how to access and use iLearn during Week 1 is an essential university success skill to avoid falling behind.**
6. Make a list of textbooks and course materials. Bring these to your next class.

**If you are in the WIN program, share this with your academic coach at your first meeting.**

------------------------------------------------------------------------------------------------------------

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Class** | **Day**  **Time**  **Room** | **Professor** | **Professor’s Contact Info &**  **Office Hours** | **Name of Another**  **Student in Class** | **Student Contact**  **Information** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |