Musts for the First Week of Class

1. **Attend ALL classes. Be on time. Sit up front.** Ask questions and participate.
   - **Make a good first impression.** No food or drink. Turn your smart phone off.
2. **Bring a notebook** and take notes as if you will be tested on the information later.
3. **Study the syllabus**. (It could be available on iLearn – Step 6.) Highlight parts that you don't understand and ask the professor questions as soon as possible. **Note assignment due dates in your planner**. Understand the course absence policy, especially if you will be in-season.
4. Write down the professor's name, telephone number, e-mail address, and office hours.
5. If possible, get the name, phone number, and e-mail address of one other student in each class.
6. **If there is an online component to a course (like iLearn), make sure you access, review it and check your TTU e-mail, before your next class. <u>Knowing how to access and use iLearn during Week 1 is an essential university success skill to avoid falling behind.</u>**
7. Make a list of textbooks and course materials. Bring these to your next class.

If you are in the WIN program, share this with your academic coach at your first meeting.

Class	Day Time Room	Professor	Professor's Contact Info & Office Hours	Name of Another Student in Class	Student Contact Information